

MINUTES
LIBRARY BOARD OF TRUSTEES MEETING
August 15, 2017

Attendance: Trustees: Deborah Lancaster, Marian Goode, David Church, Paula Phillips, Scott Ames, Ellen Snoeyenbos, Library Director;

The meeting was called to order at 5:29 pm by David Church. Kristine Roberts was introduced to the Trustees as a candidate for the open position of Trustee. She sits through the meeting until the Executive Session is called.

Minutes – Review of July 11, 2017 minutes.

David motions to accept the minutes as is, Deborah seconds the motion and it is approved unanimously.

Monthly Reports: The following reports were reviewed, discussed and accepted: Financial report, Circulation Report, Director’s Report and Children’s Librarian Report. The motion was made by David and seconded by Scott, and it is unanimously approved by the Trustees.

Unfinished Business:

- Trustee fulfillment – appt. with Selectmen Wed. Sept 6, 2017
- Nametags have been ordered for the staff and will be distributed when they arrive.
- The library sidewalk project has been posted on the Ma. Contract Site. Bids close on 9/12/2017. David Gagne will help with opening the bids and choosing the contractor.
- David motions an executive session beginning at 6:10 pm and seconded by Scott. The session’s end is motioned by David and seconded by Scott.

New Business:

- Strategic planning process will be getting underway in September

Next Meeting is September 12, 2017, at 5:30 pm

Adjournment: at 6:28 pm by David and seconded by Scott, AIF.

Submitted by Marian Goode, secretary