

MINUTES
LIBRARY BOARD OF TRUSTEES MEETING
May 9, 2018

Attendance: Trustees: Deborah Lancaster, David Church, Kristine Roberts, Scott Ames, Jerry Lawrence : Library Director, Ellen Snoeyenbos: Assistant Library Director, Jed Phillips. Absent: Marian Goode.

The meeting was called to order at 5:35 pm by David Church.

Reorganization: Unanimously voted to accept Jerry Lawrence as Chair, Deborah Lancaster as Vice-Chair, Marian Goode as Secretary.

Minutes: Review of April 11, 2018 minutes.

Deborah motions to accept the minutes as written, Scott seconds the motion and it is approved unanimously.

Monthly Reports: The following reports were reviewed, discussed and accepted; Financial Report, Circulation Report (which now is called the Usage report), Children's Librarian Report and Director's Report, Assistant Director's Report. A motion was made by Scott to accept the reports as written and it was seconded by Jerry. A vote was taken and approved unanimously.

Unfinished Business:

- Union business. A grievance has been filed against the library administration though no contract is in place. Town attorney is handling.

New Business:

- Change of hours is set to go into effect June 1st – Tuesday and Wednesday open until 8 p.m. Saturdays 10 – 2 all year round.
- Ellen's request to carry over 10 days of vacation into FY2019 is voted unanimously with the provision that this time be used within six months.
- Discussion of Goals, Objectives, and Actions for the Strategic Plan that is currently being created. See attached document.

Next Meeting: June 13,2018 at 5:30 pm

Town Meeting is June 4th Library Trustees are encouraged to attend to support library budget and article to re-building flay roof.

Adjournment: At 7:05 p.m. by Deborah, seconded by Scott.
Respectfully submitted by Ellen Snoeyenbos, Director