

**MINUTES**  
**LIBRARY BOARD OF TRUSTEES MEETING**  
**October 13, 2021**

**Attendance:** Trustees: David Church, Marian Goode, Scott Ames Deborah Lancaster, Christine Alteri, Library Director:Ellen Snoeyenbos, Assistant Director: Laura Williams. Absent Kristine Roberts. The meeting was called to order at 5:35 pm by David.

**Minutes:** Review of Sept 8 and Sept 20, 2021 minutes. David motions to accept the minutes as written, Deborah seconds the motion and it is approved unanimously.

**Monthly Reports:** The following reports, for the month of September 2021, were reviewed, discussed and accepted; Financial Report, Circulation Report, Children's Librarian Report Director's Report, and Assistant Director's Report. A motion was made by David to accept the reports as written, it was seconded by Christine. It was approved unanimously.

**Unfinished Business:**

- Sandy Chruchill and her son Tim are doing several painting and crafts programs for after school during the month of October
- The 30th anniversary celebration was very successful and well attended.
- After school behavior has improved with the new guidelines.

**New Business:**

- Laura has requested that the Library delay opening until noon on 11/8/2021, so that she can have a staff meeting. She plans to discuss the transition of her as the Director and give the staff the opportunity to ask questions. David motioned that the Board approve the request for a 2 hr delay in opening 11/8/2021, Cristine seconded the motion. The Board approved unanimously.
- A date will be requested during a Selectmen meeting in Nov. for Laura to be ratified.
- Laura will notify Human Resources, that she will be posting the position of Assistant Director, following the same proccedures that were used previously.

**Next Meeting:** Next meeting Nov. 10 at 5:30

**Adjournment:** A motion to adjourn at 6:32 p.m. was made by David, seconded by Deborah AIF.

Respectfully submitted by Marian P. Goode, secretary