

**MINUTES**  
**LIBRARY BOARD OF TRUSTEES MEETING**  
**Wednesday October 12, 2016**

**Attendance:** Trustees: David Church, Marian Goode, Deborah Lancaster , Ashley Warren, Warren Turner ; Ellen Snoeyenbos, Library Director; Absent: April McDermott, Asst. Director; Sean Matthies

The meeting was called to order at 5:44 pm by David Church.

**Minutes** – Review of Sept. 13, 2016 minutes. David Church motions to accept the minutes: Warren Turner seconds the motion and approved unanimously.

**Monthly Reports:** The following reports were reviewed, discussed and accepted: Financial Report, Circulation Report, Children’s Librarian Report. Director’s Report. This motion was made by David Church and seconded by Warren Turner. Unanimously approved by the Trustees.

**Unfinished Business:**

- Parking issues: This continues for both the Howard school and the WBMSHS. Ellen has not received a response from Peggy Spencer or Mark Bodwell. It was decided that she will email the WBPD for a police officer, to be in the parking lot after school to enforce the parking policy.
- Request by Julie Amaral to use the meeting room every other month to teach CPR. The Friends of the Library will be sponsoring this and will receive \$5.00 for every person taking the course and the staff of the library will receive the training at no cost to them. A motion was made by David Church and seconded by Deborah Lancaster to accept this proposal and was unanimously approved by the Trustees.

**New Business:**

- Deborah Lancaster put forth a proposal to add a high school student, pro tem, to sit in the Trustees meeting . It was felt that input from that student would help with meeting the needs of that age group. It was seconded by Ashley Warren and unanimously approved by the Trustees.
- Ellen would like the library sidewalk to be repaired as it has become a safety issue. She will ask the highway dept. to do some temporary repairs. She will get some bids to have the sidewalk and curbs replaced and address the funding for it at the next town meeting.
- Warren Turner will not seek re-election in April so we will be looking for someone to fill his position.
- David Church motioned to approve the 2017 Library calendar and it was seconded by Deborah Lancaster. It was unanimously approved by the Trustees.

**Next Meeting** is Nov. 9 at 5:45 pm

**Adjournment:** at 6:48pm by David Church and seconded by Warren Turner. AIF.

Submitted by Marian Goode, secretary