

MINUTES
LIBRARY BOARD OF TRUSTEES MEETING
March 13, 2018

Attendance: Trustees: David Church, Deborah Lancaster, Marian Goode, Kristine Roberts, Scott Ames : Library Director, Ellen Snoeyenbos: Assistant Library Director, Jed Phillips.
The meeting was called to order at 5:30 pm by David.

Minutes: Review of February 13, 2018 minutes.

David motions to accept the minutes as written, Deborah seconds the motion and it is approved unanimously.

Monthly Reports: The following reports were reviewed, discussed and accepted; Financial Report, Circulation Report, Children's Librarian Report and Director's Report. A motion was made by David to accept the reports as written and it was seconded by Deborah. A vote was taken and approved unanimously.

Unfinished Business:

- The Library is still awaiting the response from the Teamsters Union #653 regarding the acceptance of the changes voted by the Trustees.
- We are awaiting the Fin. Con.'s approval of the Library Budget.
- Ed Sarro has recommended that we make a capital project request for moving the existing server cables and upgrading the number of ports for a cost of \$14,318.

New Business:

- Deborah motions and David seconds, starting April 1, 2018, to change the Trustee meeting day to the second Wednesday of the month. A vote was taken and approved unanimously.
- David motions and Kristine seconds that the Library install a Panic Button as an added security measure. The cost would be approx. \$1,200. A vote was taken and approved unanimously..
- The Library Staff were given training on the defibrillator by the WBPD.
- Deborah motions and David seconds a proposal for Jed to be a secondary signator for payroll. A vote was taken and approved unanimously.
- David motions and Deborah seconds a proposal that all Library staff receive their raises at the same time in July, effective 07/01/2018 and each succeeding year there after. A vote was taken and approved unanimously.
- Jed reports that the after school gaming station has been a great success and he plans to expand it.

Next Meeting: April 11,2018

Adjournment: At 6:27 pm, by David and seconded by Deborah.

Respectfully submitted by Marian P. Goode, secretary