

MINUTES
LIBRARY BOARD OF TRUSTEES MEETING
April 10, 2019

Attendance: Trustees: Jerry Lawrence, Scott Ames, Kristine Roberts, David Church, Deborah Lancaster Library Director, Ellen Snoeyenbos, Assistant Library Director, Jed Phillips.
The meeting was called to order at 5:32 pm by Jerry. Marian arrived at the meeting at 5:47.

Minutes: Review of March 13, 2019 minutes.

David motions to accept the minutes as written, Kristine seconds the motion and it is approved unanimously.

Monthly Reports: The following reports were reviewed, discussed and accepted; Financial Report, Circulation Report, Children's Librarian Report, Assistant Director's report and Director's Report. A motion was made by David to accept the reports as written and it was seconded by Kristine. It was approved unanimously.

Unfinished Business:

- Karen Wilber is now off the Library payroll.
- Ellen's evaluation was approved and signed by Jerry.
- The Board has approved a policy on Early Time Off requests. David made the motion to accept the policy as amended and seconded by Kristine, it was unanimously approved.

New Business:

- The money received from passport processing will be used for employee training and employee conference attendance.
- Ellen and some of the Staff will be attending the Film Festival in April at the Boston Public Library, where the 90 Second Stop Motion that was done by students and some staff, was submitted. It received rave reviews.
- A Home Organization talk will be presented at the Library in June funded by the Friends.
- Discussion was held about Jed's goal of having a Digital Info News Stand in the Library in the future.

Next Meeting: May 8, 2019 at 5:30 pm

Adjournment: A motion to adjourn at 6:25 p.m. was made by David, seconded by Kristine and accepted unanimously.

Respectfully submitted by Marian P. Goode, secretary