

MINUTES
LIBRARY BOARD OF TRUSTEES MEETING
December 18, 2019

Attendance: Trustees: Scott Ames, David Church, Marian Goode, Kristine Roberts, Library Director, Ellen Snoeyenbos, Assistant Library Director, Jed Phillips. Absent; Jerry Lawrence, Deborah Lancaster. The meeting was called to order at 5:28pm by David.

Minutes: Review of November 6, 2019 minutes. David motions to accept the minutes as written, Kristine seconds the motion and it is approved unanimously.

Monthly Reports: The following reports, for the month of November 2019, were reviewed, discussed and accepted; Financial Report, Circulation Report, Children's Librarian Report, Assistant Director's report and Director's Report. A motion was made by David to accept the reports as written, it was seconded by Kristine. It was approved unanimously.

Unfinished Business:

- Director's Evaluation forms were given to the Trustees to be returned as soon as possible to be tabulated by Scott.
- The 2020 calendar was reviewed and no changes were made, it is the same as 2019. David motioned and Scott seconded to accept the calendar as written. It was approved unanimously.
- The new lighting has been installed in the Children's Reading Room and will be installed next in the hallway and back room.

New Business:

- Ellen has been accepting resumes for the Assistant Directors's position.
- The terms for Jerry and Scott will be up and Scott intends to run again, Jerry has decided not to run again. Ellen has a possible replacement.
- Ellen has asked the Trustees to approve and vote to increase Beth's hours to increase from 30 to 35. David motioned for the increase of hours from 30 to 35, Scott seconded. It was approved unanimously.
- A capital budget request was discussed for bathroom renovations and flooring replacement in the bathrooms, hallways and meeting rooms.

Next Meeting: January 8, 2020 at 5:30 pm

Adjournment: A motion to adjourn at 6:17 p.m. was made by David, seconded by Kristine AIF.

Respectfully submitted by Marian P. Goode, secretary