

West Bridgewater Trustee Meeting

Library Board of Trustees Meeting

July 9, 2020

Meeting on West Bridgewater Lawn Picnic Tables with social distancing

All reports presented in person by Ellen Snoeyenbos

West Bridgewater Public Library (WBPL) attendance:

Ellen Snoeyenbos, WBPL Director

Laura Williams, WBPL Assistant Director

Trustees in attendance:

David Church

Kristine Roberts

Scott Ames

Marian Goode

Christine Altieri, who was just recently voted in on June 29, 2020

Trustee David Church calls to order the meeting:

4:00 pm

Votes taken to appoint positions of:

Chairperson

Secretary

Warrant Signer

Votes were taken with the unanimous votes of:

Chairperson: David Church

Secretary: Marian Goode

Warrant Signer: Scott Ames

Review and accept meeting for June 10, 2020

- David asks for roll vote of approval of minutes
 - All trustees in attendance approve

Review and acceptance of monthly reports:

- Financial Report
 - Presented by Ellen
 - Approximately \$14,000 will be given back to the Town of West Bridgewater due to:
 - WBPL being physically closed during Covid,
 - Not having an assistant director for two months prior to the hiring of Laura Williams
 - A two months deduction of janitorial services during Covid
 - WBPL saved over \$4000 on heating
- Ellen went over curbside pickup and the WBPL's plans of enacting it
- Director's Report
 - Presented by Ellen
 - Ellen Talked in depth about Beanstack noting Laura's contributions to setting it up on the administrative side of things to get it going even though it had technological challenges
 - Laura expressed that it is very gratifying to be able to serve patrons in this way and that each day we see new sign-ups for Beanstack
 - David asked if anyone had questions or comments to ask before moving on
 - No questions asked from trustees
- Circulation Report
 - Presented by Ellen
 - Circulation Curbside Pickup numbers are high
- No Children's Report this month

Motion made by David to approve all reports:

- Motion seconded by Marian
 - All trustees vote to approve the reports

Ellen spoke of the WBPL keeping curbside in place until September

- Trustees in agreement

Next Meeting

- Agreement from trustees to not meet in August
- Next meeting planned for September 16, 2020 at 4:30pm

David Church made motion to adjourn

- Marian Goode seconded

Meeting ended at 4:43pm

Notes taken by: Laura Williams, with approval of Marian Goode