

MINUTES
LIBRARY BOARD OF TRUSTEES MEETING
January 8, 2020

Attendance: Trustees: Scott Ames, David Church, Marian Goode, Kristine Roberts, Deborah Lancaster, Library Director, Ellen Snoeyenbos, Visitors include: Future Trustee, Christine Altieri,. The meeting was called to order at 5:30 p.m. by David Church.

Minutes: Minutes of December 11, 2019 were reviewed and accepted.

Monthly Reports: The following reports, for the month of December, 2019, were reviewed, discussed and accepted; Financial Report, Circulation Report, Children's Librarian Report, Assistant Director's report and Director's Report. A motion was made by David to accept the reports as written, it was seconded by Kristine. It was approved unanimously.

Unfinished Business:

- Scott Ames will compile the results of the Director's Evaluation and present it at the February meeting.
- Budget update: Final budget adjustments have been made. We are presenting a 2.74% increase and will not be submitting a capital improvement request.
- Bathroom update: We are waiting to hear from Southeastern Regional High School as to their proposal on renovating the bathrooms and hallway floors. This is a time-consuming process so we know we won't hear for a number of months.
- Search Update: Kristine Roberts will join Ellen in interviewing the finalists for the position of Assistant Director. The deadline for submitting resumes is January 21. We hope to have a candidate chosen by the next Trustees meeting.

New Business:

- Christine Altieri has agreed to become a Trustee, taking Jerry Lawrence's place. She will pull papers for the April, 2020 election.
- The 30th anniversary of the 80 Howard Street building is coming up and we hope to have a celebration. The staff will be working on this at the meeting during the Delayed Opening on February 3rd. We will be asking from help from the Friends of the Library.
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Next Meeting: February 12, 2020 at 5:30 pm

Adjournment: A motion to adjourn at 6:17 p.m. was made by David, seconded by Kristine AIF.

Respectfully submitted by Ellen Snoeyenbos,