

West Bridgewater Trustee Meeting

Library Board of Trustees Meeting

November 18, 2020

Meeting held on Zoom

All reports presented on Zoom by Ellen Snoeyenbos

West Bridgewater Public Library (WBPL) attendance:

Ellen Snoeyenbos, WBPL Director

Laura Williams, WBPL Assistant Director

Trustees in attendance:

Marian Goode

Scott Ames

Christine Altieri

Scott Ames

Kristine Roberts (attended meeting at 5:17pm via phone call)

Trustee David Church calls to order the meeting:

- At 5:13 pm

Review of the Meeting Minutes:

- David, through role call asks if each trustee in attendance accepts the minutes from previous Trustees Meeting
 - All Trustees accept the minutes from the previous meeting

General updates about what is going on at the Library

- Repainted benches in alcove
- Serenity Space outside
- Laura presented today at the SAILS Showcase
- 6th Grade Book Talks last month

Review of the Financial Report as presented by Ellen

- Review of Covid Reimbursements that are being filed to be reimbursed
- Review of Utility costs, we are saving electricity
- Revolving account is growing due to passport income
- Question for comments or questions

- No Questions or comments of Financial Report by Trustees

Circulation Report presented by Ellen:

- Curbside Transactions Reviewed
- Hoopla and Overdrive Statistics continue to go up
- All Circulation Statistics Reviewed
- Circulation Statistics are on par with the circulation statistics from last year
 - No Questions or comments of Circulation Report by Trustees

Director's Report presented by Ellen:

- No questions or comments of Director's Report by Trustees

Children's Report presented by Ellen

- No questions or comments of Children's Report by Trustees

David asked for motion to accept all of the reports

- Chris seconds the motion
 - Trustees voted unanimously to accept all reports

Covid Precautions

- Ellen asks for permission to close Saturday, November 28 due to Thanksgiving weekend and concern of spread of Covid
- Ellen asks the Trustees to consider Curbside-only services from November 30-December 9 and reopen to the public on Thursday, December 10. The Library will be open, with all employees attending their normal shifts, but no patrons will be allowed inside.
 - Reasoning: Two weeks of limited exposure right after Thanksgiving
 - Ellen asks each Trustee individually their opinions of this idea
 - All Trustees think these terms are a good idea
- David makes motion to close Library completely on Saturday, November 28 and Curbside Only November 30-December 9, as described above
 - David takes role call vote asking each Trustee if they are in favor of approving this
 - All Trustees approve this unanimously

Presentation

- Laura Williams presented her presentation, "Library on the Lawn & The Possibilities of Outdoor Programming in the Times of Covid-19" that she also presented to the SAILS Showcase today

- Featured all the progress the Library has been making and their innovative initiatives and programs outside

Upcoming meeting:

- Next Meeting scheduled for: Wednesday, December 9 via Zoom at 5pm

Adjournment of meeting:

- David makes motion to adjourn the meeting at 5:54pm
 - Marian seconded the motion
 - Trustees voted unanimously to adjourn the meeting

Notes taken by: Laura Williams 11/18/2020