

MINUTES
LIBRARY BOARD OF TRUSTEES MEETING
February 12, 2020

Attendance: Trustees: Jerry Lawrence, Scott Ames, David Church, Marian Goode, Kristine Roberts, Deborah Lancaster, Library Director, Ellen Snoeyenbos, Visitors include: Future Trustee, Christine Altieri, and prospective Assistant director, Laura Williams. The meeting was called to order at 5:30 p.m. by Chairman, Jerry Lawrence.

Minutes: No minutes were reviewed as they still need to be typed up.

Monthly Reports: The following reports, for the month of January, 2020, were reviewed, discussed and accepted; Financial Report, Circulation Report, Children's Librarian Report, Assistant Director's report and Director's Report. A motion was made by David to accept the reports as written, it was seconded by Kristine. It was approved unanimously.

Unfinished Business:

- Final Director's Evaluation was presented by Scott Ames and presented to the Director, Ellen Snoeyenbos. An overall positive review for the progress made during the past year.
- Laura Williams was introduced. She is the top choice of candidates for the job of Assistant Director, by the interviewers, Ellen and Trustee, Kristine Roberts. A unanimous vote was taken to accept the decision to offer her the job. Laura gave her philosophy of library service, how she came to apply for the job, her connections with West Bridgewater which include relatives who lived here for thirty years. Her portfolio of marketing ideas and graphics were shared to great acclaim.
- Budget update: At our budget hearing on Feb. 19 & 20th we will be asking to raise the ceiling for use of the Revolving Account from \$12,000 to \$30,000 JUST for this year in order to complete as much of the Energy Audit Recommendations as possible with the new influx of passport revenue. This is will allow us to avoid asking the Town for additional monies for capital improvements.

New Business:

- Planning for the 30th anniversary of the 80 Howard Street library building is underway with full support from the Friends of the Library. A unanimous vote was taken to dedicate the Gallery to former library director, Beth Roll Smith.

Next Meeting: March 11, 2020 at 5:30 pm

Adjournment: A motion to adjourn at 6:17 p.m. was made by David, seconded by Kristine AIF.

Respectfully submitted by Ellen Snoeyenbos,