

# West Bridgewater Trustee Meeting

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Library Board of Trustees Meeting

June 10, 2020

Via Google Meet (Online Meeting)

All reports presented Online via screen sharing by Ellen Snoeyenbos

West Bridgewater Public Library (WBPL) attendance:

Ellen Snoeyenbos, WBPL Director

Laura Williams, WBPL Assistant Director

Trustees in attendance: David Church, Kristine Roberts, Scott Ames, Marian Goode

Public in attendance: Christine Altieri joined the meeting at 6:08pm

Trustee David Church calls to order the meeting: 5:32 pm

Review and accept meeting for May, 2020

- David asks for roll vote of approval of minutes
  - All trustees in attendance approve

Review and acceptance of monthly reports:

- Financial Report
  - Presented by Ellen
    - The financial report was described as: straight-forward, WBPL will be returning money to the town, as a show of the WBPL budget honestly
    - One question raised was how the WBPL has money leftover to give back to the town. Asked by Scott Ames and answered by Ellen Snoeyenbos
- Director's Report
  - Presented by Ellen
    - Review of what WBPL has been doing for the past month
    - No questions asked from trustees
- Circulation Report
  - Presented by Ellen
    - People are using online resources online: ebook circulation up
    - Circulation statistics, in general are skewed as the WBPL has been closed during COVID-19 Emergency
- No Children's Report
  - Nanette has been working with Beanstack and will have a children's report later in the summer

Motion made by David to approve all reports:

- Motion seconded by Scott Ames
  - All trustees vote to approve the reports

Ellen reviewed the forms that are now on the WBPL website

- These forms are for patrons to request kits that the WBPL staff will make for them
  - Infants/Toddlers
  - Elementary & Teens
  - Adults
  - Binge Boxes - boxes of media put together, movie dvds and TV

Ellen spoke of the WBPL keeping curbside in place for the time being

Ellen spoke of library transit bins coming back into the picture sometime soon

Ellen's review of Beanstack, Nanette and Laura's work on this platform, which is described as a Reading Incentive Program

- Collaboration with schools in process

Laura's review of Beanstack

- How she has been working with Nanette on fixing Beanstack so that it can go live
- Sharing her ideas on marketing

Town meeting is coming up on June 29, 2020 at the auditorium of the high school

- Planning to be in attendance:
  - David Church
  - Scott Ames
  - Kristine Roberts
  - Christine Altieri
- Christine Altieri is running for trustee

Question posed by Ellen on how to hold next month's meeting

- David thinks meeting next month will be a good thing
  - Trustees potentially taking August off

David asked if there are other questions or comments

- No questions asked or comments submitted
  - All Trustees vote unanimously to adjourn the meeting at 6:11pm

Notes taken by: Laura Williams, with approval of Marian Goode