

West Bridgewater Trustee Meeting Minutes

Library Board of Trustees Meeting

January 13, 2021

Meeting held on Zoom

All reports presented on Zoom by Ellen Snoeyenbos

West Bridgewater Public Library (WBPL) attendance:

Ellen Snoeyenbos, WBPL Director

Laura Williams, WBPL Assistant Director

Trustees in attendance:

Marian Goode

David Church

Deborah Lancaster

Scott Ames

Kristine Roberts

Christine Altieri

Trustee David Church calls to order the meeting:

- At 5:01 pm

Review of the Meeting Minutes:

- David makes motion to accept the minutes as written and presented
 - Deborah seconds motions
 - All Trustees unanimously accept the minutes from the previous meeting

Review of the Financial Report as presented by Ellen

- Review of Utility costs, we are saving on electricity & heat
 - We are not using side door as much, we are using the front double doors
- Question for comments or questions
 - No Questions or comments of Financial Report by Trustees

Circulation Report presented by Ellen:

- Circulation is doing really well, very similar to last year's numbers
 - Kanopy has really big circulation numbers
- All Circulation Statistics Reviewed
- Circulation Statistics are on par with the circulation statistics from last year
 - No Questions or comments of Circulation Report by Trustees

Director's Report presented by Ellen:

- All topics discussed in detail, including the electric car charging stations that will be new to the WBPL
- No questions or comments of Director's Report by Trustees

Assistant Director's Report presented by Laura:

- Question from Scott Ames about the Facebook Page and how
 - Laura explained the new business page, how she built it and how it is tied to her Facebook account due to new Facebook rules

Children's Report presented by Ellen

- No questions or comments of Children's Report by Trustees

David asked for motion to accept all of the reports

- Scott seconds the motion
 - Trustees voted unanimously to accept all reports

Nomination Papers

- After checking with Town Hall, Ellen explained the rules as to how to go about getting signatures

2021 Calendar

- Potential days off presented in the new 2021 calendar
- David asks if any comments/questions
 - David makes motion to accept the 2021 calendar as presented
 - Deborah seconded motion
 - Trustees approve the calendar unanimously

FY 2022 Budget

- Budget for the FY 2022 presented
 - David makes a motion to accept the Budget for the FY 2022 totalling \$479,150
 - Deborah seconds motion
 - Trustees approve the budget unanimously

Important Upcoming Dates:

Wednesday, February 17th at 7:15pm - Meeting with Selectmen

Thursday, February 18th at 7:10pm - Finance Committee Meeting

Additional comment prior to adjournment: Laura let Chris and Trustees know that the book drop is always open and that we are now open until 8pm on Tuesdays. This allows for people to return items no matter what the time.

Upcoming meeting:

- Next Meeting scheduled for: Wednesday, February 10th via Zoom at 5pm

Adjournment of meeting:

- David makes motion to adjourn the meeting at 5:48 pm

- Marian seconded the motion
 - Trustees voted unanimously to adjourn the meeting

Notes taken by: Laura Williams 1/13/2021