

# West Bridgewater Trustee Meeting Minutes

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Library Board of Trustees Meeting

March 10, 2021

All reports presented on Zoom by Ellen Snoeyenbos

West Bridgewater Public Library (WBPL) attendance:

Ellen Snoeyenbos, WBPL Director

Laura Williams, WBPL Assistant Director

Trustees in attendance:

Scott Ames

David Church

Christine Altieri

Kristine Roberts

Absent: Deborah Lancaster, Marian Goode

Trustee David Church calls to order the meeting:

- At 5:01pm

Review of the Meeting Minutes:

- David makes motion to accept the minutes from Feb 10, 21 as written and presented
  - Scott seconds motions
    - All Trustees unanimously accept the minutes from the previous meeting

Review of the Financial Report as presented by Ellen

- Review of CARES act reimbursements
  - We should expect approximately \$6,000 - \$7,000 back
  - Revolving account approximately \$10,000 due to passport money
  - We are not asking for capital expenditures
- David asked if any questions
  - No questions by Trustees

Circulation Report presented by Ellen:

- Circulation is doing well, Hoopla is still heavily used and enjoyed by patrons

Director's Report presented by Ellen:

- Inquiry of tech support to Hub Tech has been put out by Ellen due to printers being touch-and-go and not always reliable with wireless printing
- Heating System
  - Meeting room motor and Children's room motor broke
    - Children's room motor has been fixed
  - Comment by Scott Ames:

- Do we need to replace furnace or look into this?
  - Question by Scott Ames:
    - Does the town pay for this or the library?
      - We would have to file for capital improvement
  - We will look into options as to heating options going forward so that we can plan properly
- COVID-19 - We are open on a limited basis
- Consumer Reports Database is here
- Programming is coming back
  - Pastel class was very popular over Zoom last week
- Lions Club is planning on donating money to children's programming for the summer
- David asks for any questions?
  - None from Trustees

Assistant Director's Report presented by Laura: (NEED TO GO BACK TO)

- All topics discussed in detail
  - Question if we should have a line for promotion/marketing by [Chris Altieri](#)
    - Ellen & Laura thinks that is a good idea and is important
    - Something we should add to our budget for next year

Children's Report presented by Nanette Ryan

- All topics discussed in detail
  - Outdoor programming is the priority, with proper social distancing
    - No questions or comments of Children's Report by Trustees

David asked for motion to accept all of the reports

- Marian seconded the motion
  - Trustees voted unanimously to accept all reports

Christine Altieri recognizes how great staff has been doing

David makes motion to accept all reports

- Scott seconds the motion

New Business:

- Saturday, September 18th, 2pm - Friends of the Library does 30th Anniversary, will dedicate the gallery to Beth Roll Smith and dedicate the Serenity Space to Bluestone Bank, who sponsored the space
  - Jerry from Friends group will run art auction as part of the festivities
- Clean out the attic this spring by renting dumpsters
- June Pride Flag to fly in front of the building
  - As long as it follows town protocols, Trustees seem
  - Hingham did it last year

- Ellen's thoughts: are the schools engaged in this? Do they have a GSA?
- This topic to be revisited next month

Upcoming meeting:

- Next Meeting scheduled for: Wednesday, April 14th in person

Adjournment of meeting:

- David makes motion to adjourn the meeting at 5:58 pm
  - Scott seconded the motion
    - Trustees voted unanimously to adjourn the meeting

Notes taken by: Laura Williams 3/10/2021