

West Bridgewater Public Library Board of Trustees

Meeting Minutes

Feb 22 2023

I. Meeting Details

Wednesday, February 22, 2023 5:30 PM

West Bridgewater Public Library

80 Howard St. West Bridgewater, MA

Attendance:

- Trustees: Deborah Lancaster - Chairperson, Scott Ames - Vice Chairperson, and Kelly Kaprelian - Member, Kristine Roberts - Member.
- West Bridgewater Public Library Staff: Melanie Terrill - Library Director and Rebecca Waitt - Assistant Director.
- Members of The Public: None.

II. Call to Order: The meeting was called to order at 5:42 by Chairperson Deborah Lancaster.

III. Review of Previous Meeting Minutes:

- Review of previous meeting minutes. No comments or changes.
- A motion is requested by Deborah Lancaster to accept the minutes from January 25th, 2022.
 - Scott Ames makes the motion, Kristine Roberts seconds the motion
 - All trustees unanimously accept the minutes from the previous meeting.

IV. Review of Monthly Reports, as presented by Melanie Terrill - Library Director:

- Financial Report
 - Review of entire report
- Circulation Report
 - Review of entire report with discussion on changes in circulation numbers
- Children and Youth Services Report
 - Review of report from Nanette Ryan - Head of Youth Services
- Library Director's Report
 - Review of entire report and discussion of West Bridgewater time capsule
- Motion to Accept all Reports as Presented
 - Deborah Lancaster asks if there are any further questions regarding the presented reports.
 - No questions from Trustees
 - Scot Ames makes the motion to accept all reports as presented, Kelly Kaprelian seconds the motion
 - Trustees vote unanimously to accept all reports

V. Old Business/New Business:

- No old business or new business to discuss.

VI. Public Comments

- No questions or comments from the public

VII. Adjournment

- Deborah Lancaster makes a motion to adjourn meeting at 6:05 PM
 - Scott Ames seconds the motion
 - Trustees vote unanimously to to adjourn the meeting
 - Meeting adjourned at 6:10

Next Trustees Meeting: Wednesday, March 29 at 5:30 PM