

West Bridgewater Public Library Board of Trustees

Meeting Minutes

October 4, 2023

I. Meeting Details

Wednesday, October 4, 2023 6:30 PM

West Bridgewater Public Library

80 Howard St. West Bridgewater, MA

Attendance:

- Trustees: Scott Ames - Chairperson, Kelly Kaprelian - Member, Christopher Lawrence - Member, Kristine Roberts - Member, and Tim Churchill - Member
- West Bridgewater Public Library Staff: Melanie Terrill - Library Director
- Members of The Public: None.

II. Call to Order: The meeting was called to order at 6:32 by Chairperson Scott Ames.

III. Review of Previous Meeting Minutes:

- Review of previous meeting minutes. No comments or changes.
- A motion is requested by Scott to accept the minutes from September 13, 2023.
 - Kristine makes the motion, Kelly seconds the motion
 - All trustees unanimously accept the minutes from the previous meeting.

IV. Review of Monthly Reports, as presented by Melanie Terrill - Library Director:

- Financial Report
 - Review of entire report. 23% of budget spent, mostly on SAILS membership expenses.
- Circulation Report
 - Review of entire report, showing numbers up from previous year.
- Children and Youth Services Report
 - Review of entire report, no comments.
- Library Director's Report
 - Review of entire report, comments on 2024 Financial Report sent in on October 3, 2023, Hockomock Photography group meeting at the library, donation of mums for decorating the outside of the library for fall, and 50 patrons participated in Dress a Girl program this past month.
- Scott makes a motion to Accept all Reports as Presented
 - Tim seconds the motion
 - No questions from Trustees, all accept unanimously.

V. Old Business/New Business:

- Scott makes a motion to accept Chris Lawrence as secondary signator.
 - Kelly sections the motion

- Trustees unanimously accept.

VI. Public Comments

- No comments from the public at this time.

VII. Adjournment

- Scott makes a motion to adjourn meeting at 6:52 PM
 - Kelly seconds the motion to adjourn
 - Trustees vote unanimously to adjourn the meeting at 6:52 PM.

Next Trustees Meeting: Wednesday, November 1, 2023 at 6:30 PM