

West Bridgewater Public Library Board of Trustees

Meeting Minutes

February 14, 2024

I. Meeting Details

Wednesday, February 14th (Valentine's Day), 2024 at 6:30 PM
West Bridgewater Public Library
80 Howard Street. West Bridgewater, MA

Attendance

- Trustees: Scott Ames – Chairperson, Deborah Lancaster – Vice Chairperson, Kelly Kaprelian – Member, Kristine Roberts – Member, Chris Lawrence – Member, Tim Churchill – Member
- West Bridgewater Public Library Staff: Melanie Terrill – Library Director and Rebecca Waitt – Assistant Director
- Members of The Public: None

II. **Call to Order:** The meeting was called to order at 6:28 PM by Chairperson Scott Ames

III. Review of Previous Meeting Minutes

- Review of previous meeting minutes. No comments or changes.
- A motion is requested by Scott to accept the minutes from February 14, 2024.
 - i. Scott makes the motion, Deborah seconds the motion.
 - 1. All trustees unanimously accept the minutes from the previous meeting.

IV. Review of Monthly Reports, as presented by Melanie Terrill – Library Director

- Financial Report
 - i. Review of the entire report. Discussion of updates and status.
- Circulation Report
 - i. Review of entire report.
- Children and Youth Services Report
 - i. Review of entire report, no comments
- Library Director's Report
 - i. Review of entire report. Discussion of updates and status.
- Scott makes a motion to accept all reports as presented
 - i. Deborah seconds the motion.
 - 1. No questions from trustees, all accept unanimously.

V. Old Business/New Business

- Review FY25 Proposed budget

- i. No questions from trustees, all accept unanimously.
- ii. Budget hearings to be held at the Selectmen Meeting on Wednesday, February 21st for the first part and the Finance Committee on Thursday, February 22nd for the second part.

VI. Public Comments

- No comments from the public.

VII. Adjournment

- Scott makes a motion to adjourn the meeting at 7:02 PM.
 - i. Deborah seconds the motion to adjourn.
 - ii. All trustees voted unanimously to adjourn the meeting at 7:02PM.

Next Trustees Meeting: Wednesday, March 13, 2024 at 6:30PM

Minutes submitted by Christopher Lawrence - Trustee