

West Bridgewater Public Library Board of Trustees

Meeting Minutes

March 13th, 2024

I. Meeting Details

Wednesday, March 13th, 2024 6:30 PM

West Bridgewater Public Library

80 Howard St. West Bridgewater, MA

Attendance:

- Trustees: Scott Ames - Chairperson, Deborah Lancaster - Vice Chairperson, Kelly Kaprelian - Member, Kristine Roberts - Member, Chris Lawrence - Member, Tim Churchill - Member
- West Bridgewater Public Library Staff: Melanie Terrill - Library Director and Rebecca Waitt - Assistant Director
- Members of The Public: Jeff Ryan and Marcie Lee

II. Call to Order: The meeting was called to order at 6:31 by Chairperson Scott Ames.

III. Review of Previous Meeting Minutes:

- Review of previous meeting minutes. No comments or changes.
- A motion is requested by Scott to accept the minutes from February 14, 2023.
 - Scott makes the motion, Kelly seconds the motion
 - All trustees unanimously accept the minutes from the previous meeting.

IV. Review of Monthly Reports, as presented by Melanie Terrill - Library Director:

- Financial Report
 - Review of the entire report. Discussion of updates: 64 passports processed, and property maintenance budget.
- Circulation Report
 - Review of the entire report. Discussion of resource usage number going up. Increase in hoopla and audio book downloads.
- Children and Youth Services Report
 - Review of the entire report, no comments.
- Library Director's Report
 - Review of the entire report.
- Scott makes a motion to Accept all Reports as Presented
 - Deborah seconds the motion
 - No questions from Trustees, all accept unanimously.

V. Old Business/New Business:

- No new or old business to discuss today.

VI. Public Comments

- No comments from the public.

VII. Adjournment

- Scott makes a motion to adjourn meeting at 7:00 PM
 - Deborah seconds the motion to adjourn
 - Trustees vote unanimously to adjourn the meeting at 7:00 PM.

Next Trustees Meeting: Wednesday, April 10th at 6:30 PM