

West Bridgewater Trustee Meeting Minutes

Library Board of Trustees Meeting

March 30, 2022

Meeting held in person at the WBPL

West Bridgewater Public Library (WBPL) attendance:

Laura Williams, WBPL Director

Melanie Terrill, WBPL Assistant Director

Trustees in attendance:

David Church

Deborah Lancaster

Scott Ames

Christopher Lawrence

Trustee Deborah Lancaster calls to order the meeting:

- At 5:50 pm

Review of the Meeting Minutes:

- Scott makes motion to accept the minutes as written and presented
 - David seconds motions
 - All Trustees unanimously accept the minutes from the previous meeting

Review of the Financial Report:

- Review of entire report, we are within our budget
 - No questions by Trustees

Circulation Report:

- Circulation Report discussed
 - No questions by Trustees

Children's Report

- All topics discussed in detail
 - There are many programs in place for children at the WBPL
 - No questions or comments of Children's Report by Trustees

Director's Report:

- All topics from the Director's Report discussed -

- Upcoming election April 9 for Trustees Kristine Roberts and Christopher Lawrence
- Safety of staff
 - Patron was recently issued a Trespass Order due to inappropriate behavior
- Monthly staff meeting to be done in 2 groups - Mondays from 10am-10:30, then 10:30-11am
- Recent materials meeting
- Upcoming work to be completed: repaint red trim around windows and library

Scott asked for motion to accept all of the reports

- David seconded the motion
 - Trustees voted unanimously to accept all reports

Old Business/ New Business:

- Town meeting report for May Town Meeting
- Gift Cards bought for volunteers \$49 each as a thank you for Connie and Jack
- Wage Study on library staff salaries around MA for next year

Deborah makes motion to adjourn meeting at 6:35 pm

- Scott seconds motion
 - Meeting adjourned