

West Bridgewater Public Library  
Board of Trustees | Meeting Minutes

## 1) Meeting Details

Wednesday, February 11th, 2026 6:30PM

West Bridgewater Public Library

80 Howard St. West Bridgewater, MA

Attendance:

- Trustees: Scott Ames – Chairperson, Deborah Lancaster – Vice Chairperson, Kelly Kaprelian – Member, Kristine Roberts – Member, Christopher Lawrence – Member, Tim Churchill – Member
  - Absent: All present
- West Bridgewater Library Statt: Melanie Terrill – Library Director
- Members of the Public – Tom Mayhew, Cathy Goulet – Candidate Assistant Library Director Candidate

2) **Call to Order:** The meeting was called to order at 6:34

## 3) Review of Previous Meeting Minutes

- Review of previous meeting minutes. No amendments were proposed.
- A motion is requested by Scott to accept the minutes from January.
  - Mr. Ames moved to accept the minutes from the March meeting.
  - Ms. Lancaster seconded the motion.
  - Result: The motion carried with a unanimous vote

## 4) Presentation of Monthly Reports

- The Library Director, Ms. Melanie Terrill, presented a comprehensive suite of reports detailing the library's recent endeavors and fiscal standing.
- Financial Report
  - i) The Board conducted an inquiry into the financial narratives of Fiscal Years 2025 and 2026. The data reflected a disciplined adherence to budgetary constraints and a prudent allocation of resources.
- Circulation Report
  - i) A review of circulation statistics revealed a gratifying consistency in the community's engagement with the library's collection and digital streaming services. The stability of these figures underscores the library's enduring relevance as a repository of knowledge.

- Children and Youth Services
    - i) Review of entire report, discussion of ongoing programs. The board noted with appreciation the flourishing of state of youth programs thanks to the dedication of the staff, especially Ms. Nanette and Ms. Gail.
  - Director's Report
    - i) Review the entire report. Ms. Terrill provided a holistic overview of library operations, highlighting the success of the recent Winter Celebration.
- 5) Formal Acceptance of Reports
- Following a period of thoughtful deliberation regarding the Directors findings:
    - i) Motion: Mr. Ames moved to accept all reports for the month of march as presented.
    - ii) Second: Ms. Lancaster seconded the motion.
    - iii) Results: With no further inquiries from the Trustees or the public gallery, the motion was adopted unanimously.
- 6) Old Business/New Business
- No old or new business to discuss currently.
- 7) Public Comments
- No comments from the public.
- 8) Adjournment
- Scott makes a motion to adjourn the meeting at 7:12 PM, Deborah seconds the motion.
    - i) Trustees voted unanimously to adjourn the meeting.

**Next Trustees Meeting:** Wednesday, April 8, 2026

Minutes respectfully submitted for the record by Chris Lawrence - Member