

West Bridgewater Public Library Board of Trustees
Meeting Minutes
November 19, 2025

1) Meeting Details

Wednesday, November 19th, 2025 6:30PM

West Bridgewater Public Library
80 Howard St. West Bridgewater, MA

Attendance:

- Trustees: Scott Ames – Chairperson, Christopher Lawrence – Member, Tim Churchill – Member – Kelly Kaprelian – Member
 - Absent: Deborah Lancaster – Vice Chairperson, Kristine Roberts – Member
- West Bridgewater Library Staff: Melanie Terrill – Library Director
- Members of the Public – None

2) **Call to Order:** The meeting was called to order at 6:45

3) Review of Previous Meeting Minutes

- Review of previous meeting minutes. No comments or changes.
- A motion is requested by Kelly to accept the minutes from October.
 - Kelly makes the motion, Tim seconds the motion.
 - All trustees unanimously accept the minutes from the previous meeting.

4) **Review of Monthly Reports**, as presented by Melanie Terrill – Library Director:

- Financial Report
 - i) Review of the entire report, looking steady for FY26
- Circulation Report
 - i) Review entire report. Discussion of changes in circulation numbers.
- Children and Youth Services Report
 - i) Review of entire report, discussion of ongoing programs.
- Library Director's Report
 - i) Review the entire report. No additional questions or comments.

- Kelly makes a motion to accept all reports from October as presented, Chris seconds the motion.
 - i) No questions from Trustees, all accept unanimously.

5) Old Business/New Business

- No old or new business to discuss currently.

6) Public Comments

- No comments from the public.

7) Adjournment

- Scott makes a motion to adjourn the meeting at 7:05 PM, Kelly seconds the motion.
 - i) Trustees vote unanimously to adjourn the meeting.

Next Trustees Meeting: Wednesday, December 10th, 2025

Minutes submitted by Christopher Lawrence - Member