

West Bridgewater Public Library Board of Trustees

West Bridgewater Public Library, Historical Room

Wednesday, September 28, 2022 5:30PM

Meeting Minutes

Attendance: Trustees: Deborah Lancaster - Chairwoman, Scott Ames – Vice Chairman, Kristine Roberts - Member, and Christopher Lawrence – Member. West Bridgewater Public Library Attendance: Library Director, Melanie Terrill. Member of the Public: Kelly Kaprelian.

Call to Order: The meeting was called to order at 5:30pm by Chairperson, Deborah Lancaster.

Review of Previous Meeting Minutes

- A motion was made to by Chairwoman Deborah Lancaster to accept minutes from *August 24, 2022* as written and presented.
 - Scott seconds motion.
 - All Trustees unanimously accept the minutes from the previous meeting.

Review of Financial Report as presented by Melanie Terrill

- Review of entire report
- Deborah asked if any questions
 - No questions from Trustees

Circulation Report as presented by Melanie Terrill

- Circulation Report discussed
- Deborah asked if any questions
 - No questions from Trustees

Children's Librarian Report as presented by Melanie Terrill

- All topics from Children's Librarian Report discussed
 - No questions or Comments from Trustees

Director's Report as presented by Melanie Terrill

- All topics from the Director's report discussed.
 - No questions from Trustees.

Deborah asked for a motion to accept all the reports.

- Scott seconded the motion.
 - Trustees voted unanimously to accept all reports.

Old Business / New Business:

- Job description and title change for Gail McCarthy
- Discussion of new Assistant Director
 - New Assistant Director position was posted in August.
 - Interviews were held for the Assistant Library position on 9/20 and 9/21. It was decided that Rebecca Waitt is the best candidate for the Assistant Director position.
- Discussion of filling vacant Trustee position
 - West Bridgewater resident Kelly Kaprelian has expressed interest in replacing Christine Altieri and serve for the remainder of her term.

Public Comments

- No comments from the public.

Adjournment

- At 6:15 pm, Deborah makes the motion to adjourn meeting.
- Scott seconds motion.
 - Meeting adjourned.

Next Trustee's Meeting: Wednesday, September 26, 2022 at 5:30 pm.

Respectfully submitted by Christopher Lawrence